

Dear Parents,

Many thanks for supporting Cranbourne East PS with the online portal. We have partnered with Maxim Office Group to ensure a seamless school start for 2022. Packs will be delivered to the school for collection.

If you have any questions, please call Maxim on 1800 25 35 35 and press option 1.

Please note, orders must be placed by the 13<sup>th</sup> of December to ensure delivery is on time, ready for collection from the school. Orders placed after this date will not be delivered to the school until Mid-February.

Book packs will be available for collection from the school office between 10am – 3pm Monday 24<sup>th</sup> January, Tuesday 25<sup>th</sup> January and Thursday 27<sup>th</sup> January. Families are to check and label the contents of the book pack for your student to return to school on the first day.

- 1. Please follow this link: http://www.maxim.booklists.com.au
- 2. Your access code is: **CRANEASTPS**\*Please note this is capital sensitive. Please enter code as displayed in screen.
- 3. Select the year level required for order
- 4. Please ensure that the students' name, your name and contact details are given and correct
- 5. Select 'Place order'
- 6. If purchasing more than one booklist, please select 'Add another booklist' and follow the same procedure from step 3
- 7. Select 'Proceed to payment options'
- 8. Your total payment amount required will display on screen
- 9. Select 'Pay Now'
- 10. Please choose your check-out option Credit/ Direct Debit available. Ensure payment details are correctly entered
- 11. You will receive a payment receipt and an order confirmation to the email address you provided
- 12. Your child's pack/s will be delivered to the school for collection

Thank you.

Maxim Office Group





## **Cranbourne East Primary School Year 4 Stationery List**

- 6 x Papermate Inkjoy 1.0mm Blue EACH
- 4 x Maxi-Stick 36G Glue Stick
- 3 x Educ8 A4 14mm Dotted Thirds 64 Page Exer
- 8 x FABER CASTELL Graphite Pencil HB
- 2 x Staedtler Red Checking Pencil EACH
- 2 x Educ8 Circus Scrapbook 64 Page 100gsm
- 2 x Educ8 Graph Book A4 10mm 48pg
- 6 x Educ8 A4 14mm Dotted Thirds 96 Page Exer
- 1 x Ruler 30cm Micador Polished
- 1 x Name Pencil Case 340 x 170mm Red/Orange
- 1 x PP Envelope A4 with Button Red
- 1 x Scissors School Right-Handed 150mm Red
- 1 x Eraser Radius Large EACH
- 1 x Writing Pads A5 100 Leaf Ruled
- 1 x Edding 345 Highlighter Yellow
- 1 x Edding 345 Highlighter Pink
- 1 x Noris Club Coloured Pencils Pack 12
- 1 x Educ8 Display Book Fixed 20 Pocket Black
- 1 x Faber Castell Connector Colouring Pens Pack 12
- 1 x Multimedia Headset, Shintaro
- 3 x Educ8 18mm Project Book A4 96 Page Dotted Thirds
- 1 x PP Envelope A4 with Button Blue
- 1 x Sharpener Pencil Plastic Double Hole
- 2 x Show-me Slim Barrel Black Drywipe Pens Medium Black EACH
- 1 x Micador Oil Pastels Small Pack 12 S12
- 1 x Rainbow Kraft Paper Folio 250gsm A3
- 1 x Calico Bags Green