



Cranbourne East Primary School No. 5518

ABN: 40 074 506 288

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Dear parent/guardian,

Cranbourne East Primary School is looking forward to another great year of teaching and learning and would like to advise you of Cranbourne East Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide engaging and personalised learning programs for our students including enhanced digital technology & science, technology, engineering, mathematics (STEM) learning opportunities through the supply of chromebook computers, robotics equipment, iPads, C-pens and interactive TVs. Our well resourced learning spaces create welcoming and safe environments for our students to engage in their learning.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Roslyn Coles
School Council President

Garry Rolfe
Principal

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Prep - Year 6 classroom consumables, materials & equipment</p> <ul style="list-style-type: none"> • General Classroom Supplies and Equipment Shared classroom stationary, classroom libraries & readers, craft and inquiry learning materials including paints, glitter, cardboard, cotton wool, tissue paper, pom poms, clay, string, tape, pop sticks, yarn, plasticine, patty pans • Art Room Supplies Paints, glue, collage paper, kinder squares, doyleys, charcoal, tissue paper, buttons, charcoal, clay, plasticine, wire, tape, wool, match sticks, chalk, threads, yarn • Science The 2023 Science program will be focusing on Physical and Chemical Sciences. Each unit will focus heavily on engaging hands-on experiences and experiments that are designed to develop scientific understanding and inquiry skills. Our Physical Science program will focus on forces, motion, and energy. This unit will require batteries, wires, light globes, led lights, copper tape, foil, marbles, and tubing. Our Chemical Science program will focus on solids, liquids, gases, and the physical changes that can occur when substances are combined or changed. This unit will require transparent bottles, bicarb soda, oil, vinegar, yeast, food dye, detergent, and Ziplock bags. • Numeracy Investing in a range of hands-on numeracy resources such as stopwatches, abacuses, clocks, calculators, trundle wheels, numeracy blocks, counters, and dice. The school also invested in Jo Boaler's books 'Mathematical Mindset: Visualising and Investigating big ideas' for different levels to further support teachers in developing numeracy in the Learning Spaces. • English Decodable take home readers, book boxes, dictionaries, spelling and writing support materials, guided reading sets • Sports The Sports and PE program allocate funds to a number of areas that allow the school to deliver the Victorian Curriculum. Some of the items these funds are used for include Basketballs, Nets, Bicycles, Helmets, Bean bags, Cones, Agility Ladders, Fitness equipment, Tennis balls, Cricket bats, High Jump equipment, Landing mats, Rackets, Volleyballs, Soccer balls and Goals. • Performing Arts The Performing Arts program is an enriching experience for our students. They explore various aspects of music, drama and dance including historical and cultural elements. Students use an assortment of instruments, props and costumes, puppets and scripts, while also engaging in activities that require paper, books, folders, pens and markers. • Auslan Auslan (Australian Sign Language) is the language of Australia's Deaf community. The language has its own linguistic features and the people have a rich history and culture. Our Auslan program provides students with an authentic way of learning the language using dominant hand bands, flash cards, visual aids, and specially designed Auslan books. 	\$100
<p>Digital and Online Subscriptions for Learning</p> <ul style="list-style-type: none"> • My Literacy – whole school • My Numeracy – whole school • My Spelling – whole school • Storybox Library – whole school • Sunshine – whole school • Sign Planet – whole school (Auslan) • Twinkl – whole school (Auslan) 	\$15

Information & Communications Technology (ICT) Devices provision of devices from the shared classroom sets, device configuration, maintenance and upgrades	\$15
Printing and photocopying Student learning resources and worksheets	\$30
Swimming and water safety program Prep – Year 4 participate in 5 x 45 minute swimming lessons at Big Fish Little Fish Swim School. Year 5 & 6 participate in a 2 hour Lifesaving Victoria program. Transportation and swim school entry fees.	\$70
Curriculum Contributions Total Amount	\$230.00

Other Contributions - for non-curriculum items and activities	Amount
Enhanced Student Support Services Onsite speech pathologist services, onsite occupational therapist services and equipment, Speech Therapy Assistants program (STA), Strategies for Teaching based on Autism Research program (STAR), lego club	\$20
Enhanced Student Wellbeing Support External specialist services, student wellbeing spaces	\$20
Student and parent communication tools Compass	\$30
Tax deductible contributions	
Library fund A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. A suggested amount of \$10	\$
Other Contributions Total Suggested Amount	\$

Educational items for students to own

Attached is a list of items that the school recommends you purchase from Maxim Office Group for your child to individually own and use. Students that have not purchased their own individual stationary items will have access to communal bulk supplies to use within the classroom.

Extra-Curricular Items and Activities

Cranbourne East Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Other optional excursions, in school visits by guest speakers or performances and camps to be scheduled and will be communicated individually throughout the school year via compass.	TBA	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Cranbourne East Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Flexible payment plans tailored to support the individual needs of families
- Referrals to Government and/or community support programs including State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

David Muzyk (Assistant Principal – Wellbeing Leader) or Martina Owen (Business Manager)
Ph: 03 5990 0400 | Email: Cranbourne.east.ps@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Payment methods

We offer a variety of payment methods to assist our families:

- CompassPay – Pay conveniently anytime of day or night via Compass on either your smart phone application or desktop computer application. Log onto your Compass account and follow the links under the green *confirmations and/or school payments* heading.
- Eftpos is available at the office
- Credit Card: Visa, Mastercard. Payments can be made over the phone 03 5990 0400 or at the office.
- Cash: Send via your child to school with a completed booklist in a named and sealed envelope.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



Dear Parents,

Many thanks for supporting Cranbourne East PS with the online portal. We have partnered with Maxim Office Group to ensure a seamless school start for 2023. Packs will be delivered to the school for collection.

If you have any questions, please call Maxim on 1800 25 35 35 and press option 1.

Please note, orders must be placed by Tuesday 20th December 2022 to ensure delivery for the commencement of the school year. Orders placed after this date will not be delivered to the school until Mid-February.

Book packs will be sent directly to your students learning space ready for the first day of school.

1. Please follow this link: <http://www.maxim.booklists.com.au>
2. Your access code is: **CRANEASTPS**
**Please note this is capital sensitive. Please enter code as displayed in screen.*
3. Select the year level required for order
4. Please ensure that the students' name, your name and contact details are given and correct
5. Select 'Place order'
6. If purchasing more than one booklist, please select 'Add another booklist' and follow the same procedure from step 3
7. Select 'Proceed to payment options'
8. Your total payment amount required will display on screen
9. Select 'Pay Now'
10. Please choose your check-out option – Credit/ Direct Debit available. Ensure payment details are correctly entered
11. You will receive a payment receipt and an order confirmation to the email address you provided
12. Your child's pack/s will be delivered to the school

Thank you.
Maxim Office Group





Cranbourne East Primary School 2023 Year 3 Stationery List

- 3 x Glue Stick Bostik 35 gram 30800454
- 2 x Noris Club Coloured Pencils Pack 12
- 10 x FABER CASTELL Graphite Pencil HB
- 2 x Educ8 Circus Scrapbook 64 Page 100gsm
- 1 x Eraser Radius Large EACH
- 7 x Educ8 A4 14mm Dotted Thirds 64 Page Exer
- 1 x Educ8 Clip folder Blue/Black
- 1 x Pencil Case Tartan 375 x 264 2 Zipper
- 1 x Writing Pads A5 100 Leaf Ruled
- 1 x PP Envelope A4 with Button Clear
- 2 x Sharpener Pencil Maped Shaker Double Hole
- 1 x Scissors - School Right-Handed 150mm Red
- 1 x Edding 345 Highlighter Wallet 4
- 1 x Display Book Blue A4 Refillable 20 Pocket
- 1 x Rainbow Kraft Paper Folio 250gsm A3
- 1 x Faber Castell Connector Colouring Pens Pack 12
- 1 x Micador Oil Pastels Small Pack 12 S12
- 1 x Ruler 30cm Fluoro
- 2 x Show-me Slim Barrel Black Drywipe Pens Medium Black EACH
- 1 x Show-me Boards A4 Gridded
- 1 x My Home reading Journal Kluwell Green Level
- 1 x Targeting Handwriting for Victoria Year 3
- 2 x Educ8 Grid Book A4 10mm 96 page 70gsm
- 1 x Moki Drops Headphones White
- 1 x Calico Bags Orange