Dear Parents

We invite you to join our school in efforts to support our environment and reduce costs by electing to receive your Newsletter online, rather than receiving a photocopied hard copy fortnightly.

This simple step would have a huge impact on our school and the environment. Reduction in Newsletter production would allow us to direct extra funds into the purchase of resources to support your child’s education. The expenses associated with producing a newsletter are: the cost of paper, toners, copy charges and hours of administration time. All of these costs amount to thousands of dollars per year.

Of course, if you do not have a computer or internet service, we will produce a hardcopy of the Newsletter for your family. The school distributes Newsletters to the youngest child of every family, therefore if your family subscribes online, your family will not receive a hardcopy. You will receive an email notification alerting you to the availability of accessing the current Newsletter.

Our website also allows any user to peruse past Newsletters online. Visit our website and click on the Documents – Newsletters tab.

To register for an online weekly newsletter and general notices please follow these steps.

1. LOGON to our website www.cranbourneeastps.vic.edu.au
2. On the Home Page: Enter your Name and Email address in the Subscribe box located on the left side of the page.
3. Please complete these steps promptly to ensure you receive all school newsletters electronically.

If you do not wish to receive your newsletter via email notification, please complete this slip and return to the school.

We understand that your circumstances may change, therefore if you no longer wish to receive your Newsletter electronically, or alternatively you wish to stop hardcopies and receive email notifications, please contact the school office on 59900400 for advice.

I wish for my child to receive a hard copy of the school’s fortnightly newsletter and notices.

Child’s Name: __________________________

Year Level: __________________________

Date: __________________________

Parents Name: __________________________

Signature: __________________________