2016 BOOKLISTS

Information for Parents

Preparation for 2016 Booklists / Student Essential Items is well under way. The process for ordering book supplies for the 2016 school year is as follows:

- Booklist orders will be managed by the school.

- Payments will be made to the school. There is no online payment facility. Options for payments are:
  > in person at the school office;
  > sent to school with your child in a named, sealed envelope;
  > credit card payment over the phone.

- Parent payments will be accepted after the booklists have been distributed to students, early in Term 3, 2015. Payments will be accepted up until the due date in Term 4, (Friday 27th November, 2015). Payments can be made as frequently as you like, however if you are attending the school office we encourage parents to come either on a Monday or a Wednesday to avoid delays. Office hours are 8.30am to 4.00pm.

- Payment plans are essentially over 4 months (August - November). Parents will be provided with a payment schedule to assist with payment planning.

- The school will collate and place orders on your behalf by the end of the 2015 school year.

- Parents will have the option of collecting book packs from the school gym on a specific date in January 2016 (no payments accepted on this day), or have your child’s book pack delivered straight to the classroom, where they will be ready and waiting for your child on the first day of school.

- If you do not place an order for your child by the due date - books will not be ordered for them. No late orders can be accepted.

- If only partial payment is received, orders will not be placed until final payment is made.

- ALL STUDENTS WHO HAVE PLACED ORDERS AND MADE FULL PAYMENT BY THE DUE DATE WILL GO IN THE DRAW TO WIN ONE OF TWO APPLE IPADS – PROVIDED BY SCHOOL BIZ.