



Cranbourne East Primary School DIGITAL CITIZENSHIP POLICY

DEFINITION

Mobile technologies or transportable technologies are those which can be used for accessing the Internet or used for storage, communication and learning in the School environment. This includes items which are school property or personally owned student resources brought to school for educational purposes.

RATIONALE

Mobile technologies are important modern day communication tools, essential in providing a safe and effective school environment; however, they must be used appropriately, in context to school rules, DET policies and protocols and Child Safety Standards.

AIMS

To utilise the benefits of mobile technologies and on-line environments for educational benefit within the confines of appropriate use.

IMPLEMENTATION

- The student is responsible for ensuring they only access educational sites for class room activities and independent research.
- The parameters of technology use are at the determination of the teacher, for the specific task and class. Student behaviour when using School computers (or other technologies) the network, the internet, any on-line communication mode or photo sharing must be consistent with School expectations.
- All sites and programs accessed at school must be DET approved.
- Mobile technologies owned by students and staff are brought to School at their own risk.
- Members of the School Community are not allowed to record conversations or events or take pictures without the express consent of those affected. This includes students, teachers, volunteers, contractors or any other person on school grounds or off school grounds whilst on an activity including camp.
- Adhering to the school's Child Safe Code of Conduct, staff will be expected to take all reasonable steps to inform students of the expectations surrounding appropriate use of technologies and use of the internet, including:
 - Vigilantly supervising students in all school environments;
 - Communication on access of appropriate sites;
 - Distribution to others of any material that would be considered inappropriate;
 - Discrimination in any form is unacceptable and will not be tolerated through use of the mobile technologies, electronic communication, accessing or distributing such material based on race, ethnicity, gender, ability, disability, sexuality and religion;
 - Listening and responding to the views and concerns of children, particularly if they are worried about their safety or the safety of another child;

- The cultural safety, participation and empowerment of Aboriginal and Torres Strait Islander children;
 - The cultural safety, participation and empowerment of children with culturally and linguistically diverse backgrounds;
 - Promoting the safety, participation and empowerment of children with a disability;
 - Promoting the safety, participation and empowerment of children living in Out-of-Home Care.
- Cranbourne East Primary School undertakes to ensure that information published on the Internet by students or the school is of a high standard, and meets legal requirements and standards of general practice within the community in relation to copyright, safety and decency.
 - Consequences of publishing, accessing or failing to notify the coordinator of inappropriate material shall include the removal of access rights, notification of parents and further consequences as deemed necessary.
 - Students will be held responsible for all activity that occurs under their log-in and password.
 - A staff member will manage all e-mail access, maintenance of the school's web site, web filters, and all other issues related to Internet access by students to ensure compliance with expectations.
 - Cranbourne East Primary School staff will ensure that they don't have any on-line contact with a child other than for school-related necessities. This includes social media, instant messaging, photo sharing technologies or provision of personal contact details (phone or personal email address details).
 - Cranbourne East Primary School staff will not photograph or video a child in a school environment except in accordance with school policy or where required for duty of care purposes.

Information contained in this policy has been taken, in part, from DET's **PROTECT** documents- *Identifying and Responding to ALL Forms of Abuse in Victorian Schools* and linked website- www.education.vic.gov.au/protect

EVALUATION

Ratified by School Council: 19th October 2016

This policy is to be reviewed annually or as policy is amended.